



GLEBE SCHOOL

Admissions Policy

Date approved by Trustees	Autumn 2024
Date of next review	Autumn 2025

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1. Purpose

Glebe School is part of the Specialist Learning Trust that caters for students with special education needs between the ages of 11-19. All students at Glebe School have Education and Health Care plans.

Our school aims are to ensure that all pupils are included in a harmonious and celebratory school community that best prepares them to live life independently, responsibly and successfully.

2. Scope

This policy is relevant to all trustees, parents, staff, students and local authority representatives who are involved in the admission of students to Glebe School.

3. Equal Opportunities

The admissions policy will promote equally the rights of all students regardless of: disability, ethnic background, language, culture, faith, gender or sexuality.

4. Admissions

- 4.1 Admissions to Glebe School are governed by the Special Educational Needs Code of Practice.
- 4.2 Pupils are admitted to the school following an assessment of their special educational needs. If the assessment results in an Education, Health and Care Plan being issued and that indicates a placement at Glebe might be appropriate.

5. In Year Admissions

- 5.1 Bromley SEN Department consults with the school whether or not a young person's needs can be met at Glebe School.
- 5.2 All consultations are considered by senior staff and the pupil is visited at their current school, if possible. Following this visit a decision will be made as to whether or not the school can meet the child's/young person's special educational needs. The school may also offer a trial placement to evaluate if the pupil's needs can be met within its learning environment and with available support and resources.
- 5.3 If the school and the Local Authority are in agreement that the needs of the pupil can be met, the pupil will be offered a place when there is a vacancy within the appropriate year group.
- 5.4 The decision to place a child at Glebe is made by the Bromley SEN Team who is responsible for our admissions. We encourage all prospective parents/carers to visit the school before any decisions are being made. The school offers fortnightly tours for prospective parents/carers. Prospective pupils are also welcome to join these tours.

6. Transition to Secondary Education

- 6.1 All applications for secondary transfer to Glebe School are discussed at SEN Placement Allocation Panel attended by representatives of the SEN Team from the Local Authority, relevant professionals and the headteacher.
- 6.2 The following admissions criteria will apply:
- Full-time pupils will have an Education, Health and Care Plan
 - Pupils whose learning difficulties cannot be met with the resources normally available within a mainstream school
 - Pupils on entry at KS3 will usually have attainment within Pre-Key Stage 1 to Year 2 range. Provision in the main part of the school is made for pupils with moderate learning difficulties or where a learning difficulty is combined with additional difficulties. This may include Speech and Language/Social Communication/ASD; Physical/Sensory Impairment; Medical; Visual/Hearing Impairment; Social, Emotional and Mental Health difficulties (where these difficulties are not the primary need and are not severe/challenging).
 - KS3/4 Provision is for pupils with severe learning difficulties and complex needs which may include complex communication and social interaction difficulties/ASD and Speech and Language needs. Pupils in the provision may also have additional physical/sensory/medical needs as well as visual/hearing impairment.
 - Pupils will be between the ages of 11-19
 - Pupils will have needs that can be met within the existing resources and staffing levels