



Glebe School

Admissions Policy

Date approved by Board of Trustees	Summer 2022
Date of next review	

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1. Purpose

Glebe School is part of the Specialist Learning Trust that caters for students with special education needs between the ages of 11-19. All our students have Education and Health Care plans reflecting their diverse needs.

Our school aims are to ensure that all pupils are included in a harmonious and celebratory school community that best prepares them to live life independently, responsibly and successfully.

2. Scope

This policy is relevant to all trustees, parents, staff, students and local authority representatives who are involved in the admission of students to Glebe School.

3. Equal Opportunities

The admissions policy will promote equally the rights of all students regardless of disability, ethnic background, language, culture, faith, gender or sexuality.

4. Pupil Profile

Glebe school meets the needs of children whose learning difficulties cannot be met within the resources of a mainstream school. The school meets the needs of children with the following profiles:

- Moderate learning usually with attainment within Pre-Key Stage 1 to Year 3 range
- Speech and Language Difficulties
- Social Communication Difficulties (including ASD)
- Physical/Sensory Impairment, medical needs and Visual/Hearing Impairment that can be met within the existing provision and staffing levels.
- Pupils with Severe learning needs (Den and 6th form only)

Glebe School does not meet the needs of children who:

- Have a diagnosis of ASD but are high functioning and demonstrate a potential to access learning in a mainstream school.
- Have social, emotional and mental health difficulties (SEMH) as their primary need.
- Display challenging/violent behaviour that are not as a result of ASD and may put other students and staff in danger.
- Pupils whose level of needs require 1:1 or 2:1 staffing

5. Provision

Glebe is a large secondary, special academy for students aged 11-19. Originally, the school catered for students with moderate learning difficulties but now Glebe meets the needs of a more complex, educationally diverse student group. Class sizes are between 12-15 pupils and led by a teacher with support from a teaching assistant.

From September 2018 the school has a specialist provision class called "The Den" for a small number of students with severe learning difficulties and additional complex needs.

Our curriculum is highly differentiated to provide for individual needs. This is supported by the multiagency teams which includes speech and language therapists, occupational therapists and a school based counsellor. Pupils have to access a traditional mainstream model and move freely across the school site. There are 6 lessons a day, including a tutor period with an emphasis on Literacy, numeracy and the development of pupils' communication, personal development and life skills.

It is very important that we work in partnership with families in order to provide the best outcomes for our learners. We expect families to attend scheduled meetings across the year in order to support their child's learning and development.

6. Admissions Criteria

All students must have a EHC plan consisting of two or more specific needs. The needs of the student will be considered alongside the needs of the whole school population, the skills of the staff and the ability of the school to meet the student's needs. The school needs to ensure that learning and social cohorts exist for all the admitted students.

Admission will depend upon the number of spaces available. A balanced intake is necessary to maintain continuity and progression and to continue to provide high quality education within the school PAN.

A place being available in an appropriate class group that will offer a suitable peer group to meet the child's needs.

7. Admissions Process

Admissions to Glebe School are governed by the Special Educational Needs Code of Practice. Pupils are admitted to the school following an assessment of their special educational needs. If the assessment results in an Education, Health and Care Plan that indicates a placement at Glebe might be appropriate, Bromley SEN Department ask us to consider whether or not we feel we can meet a child's needs. All referrals are considered by senior staff and the pupil is visited at their current school, if possible. Following this visit a decision will be made by the school as to whether or not we feel Glebe can meet their special educational needs. The local authority will then be notified of the outcome. Following confirmation that the Local Authority will accept financial responsibility for the placement, a transition plan is developed with a mutually agreed start date by the school, the local authority and parents.

Glebe School will agree to being named in a student's EHCP plan, except where they feel the following conditions may apply:

- The school cannot meet the student's needs
- The placement would be an inefficient use of resources
- The placement would be incompatible with the efficient education of the other students with whom the student would be educated
- That parents or carers are not supportive of the school placement
- The parent or LA not taking responsibility for making transport arrangements

We encourage all prospective parents/carers to visit the school at one of our regular Tours. Attendance is by appointment only and parents/carers should contact the school office for dates and times. In most cases, prior to admission the school will arrange a series of visits or events to prepare the young person for the transition to Glebe and during this time parents will be invited into school as well.

Priority for places are given to Bromley residents, according to age and need but requests from out of borough children and young people are considered on an individual basis.

8. Post 16 Admissions

Glebe 6th form is a small provision that caters for 27 students. Students in the 6th form have complex and other associated needs. The 6th form is a natural pathway for many of our Den pupils who are too vulnerable to cope with other provisions within the local area. Whilst

students can remain in Sixth Form for a maximum of three years, placements are reviewed annually and are dependent on the progress students make towards their outcomes. The decision to extend students placement each year is at the discretion of the Headteacher. Admission are managed by the Local Education Authority who will then pass on the application to Glebe. Any expression of interest needs to be with the school by January 31st and placements will be confirmed by March 1st of the same year.

9. Appeals

As an academy trust we reserve the right to refuse admission when an individual's admission does not comply with the above. Appeals will be heard by our appeals committee. If an individual wishes to appeal against an appeal outcome they should discuss and address their appeal with the Secretary of State for Education.